



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THE MADURAI DIRAVIYAM THAYUMANAVAR HINDU COLLEGE
Name of the head of the Institution	A. SUBRAMANIAN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0462-2342914
Mobile no.	9443869494
Registered Email	mdthinducollege@gmail.com
Alternate Email	mdtiqac@gmail.com
Address	Thirupanikarisalkulam Road, Pettai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627010

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. K. BALASUBRAMANIAN																														
Phone no/Alternate Phone no.	04622342914																														
Mobile no.	9942888801																														
Registered Email	mdtiqac@gmail.com																														
Alternate Email	mdthinducollege@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	https://mdthinducollege.org/AOAR_2018-2019.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mdthinducollege.org/iqac/201819/handbook_AcademicYear_2019-2020.pdf																														
5. Accreditation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>80.05</td> <td>2005</td> <td>20-May-2005</td> <td>19-May-2010</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.56</td> <td>2011</td> <td>30-Nov-2011</td> <td>29-Nov-2016</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.73</td> <td>2018</td> <td>26-Sep-2018</td> <td>25-Sep-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B++	80.05	2005	20-May-2005	19-May-2010	2	B	2.56	2011	30-Nov-2011	29-Nov-2016	3	B+	2.73	2018	26-Sep-2018	25-Sep-2023
Cycle	Grade	CGPA	Year of Accreditation	Validity																											
				Period From	Period To																										
1	B++	80.05	2005	20-May-2005	19-May-2010																										
2	B	2.56	2011	30-Nov-2011	29-Nov-2016																										
3	B+	2.73	2018	26-Sep-2018	25-Sep-2023																										
6. Date of Establishment of IQAC	06-Jul-2005																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting for Criterion Wise	26-Jun-2019 1	11
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S.Pitchammal, Research Scholar in Commerce	Stipend to Fulltime Ph.d Scholar Scheme	ICSSR	2019 12	260000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

121325

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Arranged Science Exhibition on Science day. Arranged Product exhibition and sales to motivate entrepreneurship among students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
1. To continue students - mentoring system	Students Mentoring was introduced on 18.2.2019. Parent of each Mentee met the Mentor to discuss the academic improvement of the Mentee. Suggestions were entered in the Student Improvement Scheme (SIS) book (Mentor Mentee book)
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC Steering Committee	19-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

20-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

A management representatives regularly visit the college, after the publication of Semester results, to review them. The management is towards the positive development of the college. The members visit the campus whenever there is need. The management conducts regular meetings with the Principal/ IQAC Coordinator and Office Superintendent. The activities of the college are communicated to the management by them. In case of expenses, consent is received from the management and the activities are carried out flawlessly. In case of grievances, proper solutions are received. There are two teacher representatives in the management body, apart from the Principal. They too take

part in the management meetings. The minutes are maintained by the Educational society. The customized Enterprise Resource Planning (ERP) is under process. The system was designed by the college web development team. Web site (<http://mdthinducollege.org>) with periodical updating of the Academic Calendar, Online Application format, other Academic and Extension Service Activities is available.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the end of every semester department meetings are held to allot the subject to staff members and to fix the timetable for the forthcoming semester. The timetable with six day orders is submitted to the Principal by the respective Heads at the end of every semester for the perfect start of classes from the first day itself. Minutes of the meetings are also maintained in the departments. Timetable committee that consists of six teaching staff and one non-teaching staff is there to fix the hours for common subjects like Part I, Part II and Non-Major electives. Calendar committee consists of five staff members and one non-teaching staff is there to prepare handbooks with rules, regulations, staff details, scholarship details and working days with day orders. During vacation the college hand book is prepared by the members of Calendar committee and is distributed to both staff and students at the beginning of every semester. Classes are held according to the day order and time table. Bridge Course is conducted for the first year students at the beginning of every year, to prepare students to meet the college environment and requirements. In the academic year 2019-20, first four days were allotted for the Bridge Course. Behavioral practice in co- education institution, semester pattern, Choice Based Credit System, extra/ co-curricular activities, scholarship details, foundation of basic communication, important topics and basic concepts of the respective programmes were covered. As per the affiliating university three internal tests are mandatory every semester with the interval of 30 days each. (90 working days per semester). So, for the purpose of systematic teaching / a proper work plan is prepared by every department and the work is done as per the plan. At the end of every semester the work done report was submitted to the IQAC by all the staff members. The details are documented. Marks with attendance are entered to the university portal within the stipulated time. For periodic assessment, students are trained to answer university questions in class tests. Necessary text and reference books are available in the central library and in some department library for smooth handling of classes. For some subjects simplified notes are prepared by staff and distributed to the students. Even though Chalk and Talk is a regular curriculum delivery method adopted, there is a gradual shift to the new modes of teaching. Use of LCD projectors, online materials, seminars and presentation by students are also adopted for effective teaching. In all final year classes LCD projectors are available.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
Certificate Course in Entrepreneurship Development Programme (Tamilnadu Open University)	0	15/10/2019	180	Focus on both Entrepreneurship and Employability	To create Entrepreneurship skill set.
Aari work (self-designed)	0	01/08/2019	90	Focus on both Entrepreneurship and Employability	To create a sparkling effect on the garments
Beautician Course (self-designed)	0	01/08/2019	90	Focus on both Entrepreneurship and Employability	Able to practice as a beautician in beauty parlour to run their own beauty parlour
Way to Success (self-designed)	0	02/08/2019	14	Focus on Employability	To create awareness about how to nurture themselves during college days
Science of Empowering Youth with Confidence (Self-designed)	0	09/08/2019	6	Focus on Employability	To enhance Personality
Preparatory Course in Communication English and Personality Development (self-designed)	0	12/08/2019	60	Focus on Employability	To boost up personal and professional setting
Gandhian Thoughts (M.S University)	0	02/07/2019	180	Focus on Character Building	Focus on Character Building
Progressive Thoughts (M.S University)	0	05/07/2019	180	Focus on Character Building	To Experience real world Situations and ability to work inde

pendently.

Aari work (self-designed)	0	02/01/2020	90	Aari work (self-designed)	Aari work (self-designed)
Crafts Making (self-designed)	0	02/01/2020	90	Focus on both Entrepreneurship and Employability	To promote export design of items from natural source

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Human Resource Management (SMCO34)	17/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	From the academic year 2008-2009, the CBCS has been introduced to all affiliated colleges of the uni	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	349	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course	10/12/2019	23
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Field Project	89
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No

Parents	No
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback obtained through well structured questionnaire is analyzed by using SPSS package (Chi-Square Test). The following are the outcome of the feedback. Student's Feedback Positive commands: From the students feedback analysis, they felt that the Teachers-Students cordiality, Teaching Learning Process, Syllabus covered, Internal Evaluation, Multiple Opportunities provided by the College, Placement Opportunities and office services are good. Student's Feedback - To be improved: According to the Analysis, the opinion of students towards Toilet, Opportunities for Common Skills facilities to be improved. Teachers Feedback Positive commands: From the teacher's feedback analysis, they felt that the opportunities to upgrading skill and qualification of teachers, syllabus are excellent. Teachers Feedback -To be improved: According to the opinion of teachers towards waste management practices, ICT Facilities to adopt new technology are unfavorable. Future plan based on the feedback from various stakeholders: Plan to improve ICT facilities and Medical facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics (English Medium)	64	259	64
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	755	69	55	0	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
95	35	2	10	3	3
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

So far, all the teachers monitored their respective learners. They supported them by identifying the slow/ average and advanced learners. The advanced learners were motivated to participate and to present research papers in seminars and workshops. The average students were motivated to be better performers. The main focus of teachers was the slow learners. The reason for their lacking was analyzed and solved by the teachers. Presently, the same is done by the same teachers, but with a mild difference. The same is done systematically with a name Mentor-Mentee system (SIS). Accordingly, each Mentor (Full time teacher) is assigned a maximum of 30 learners. The mentors fill up the biographic details of each learner in the presence of his parents/ guardians. The photographs are attached to the SIS booklet. The attendance/progress of the Mentees are entered and signed by the Mentors/ Heads/ IQAC- Co-ordinator and Principal counter signed by parents at the publication of every semester results. The Mentors are responsible for the academic and non- academic performances of their Mentees. Proper guidance/ suggestions necessary to the advancement of a Mentee is rendered. The Mentors are mentoring their Mentees both formally and personally

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2411	95	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	95	14	0	59

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. M. Elango	Associate Professor	Award of Excellence from Asia Africa Development Council for sustainable Peace and development
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1517	I/III/V	01/11/2019	21/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college there is a limited scope for making reforms in Continuous Internal Evaluation (CIE). The college adheres to the guidelines laid down by the university with reference to the evaluation reforms and makes all possible efforts to ensure the effective implementation. The attendance and internal assessment of every student is displayed on the notice board in the departments so that evaluation process is implemented on time and no delay in

internal assessment records happens. Internal Assessment is conducted thrice per semester. Assignments and seminars are assigned. Group discussions are encouraged. For every paper, 25 marks are assigned for internal assessments. Of the 25, 20 marks are given for written tests and 5 is given for Assignments. Of the three internals, two best scores are considered. The average of two best scores is added to the Assignment score. Thus the internal mark is calculated out of 25. In case of absence for 2 internals, the concerned teacher used to conduct special tests so far. Presently, there is no provision for special tests. Hence, average for available marks is calculated and added to the Assignment score for 25. The record of class attendance is meticulously maintained by the college office and displayed every month and thus transparency is maintained. Class tests are another mechanism whereby students' progress is evaluated and communicated. The stakeholders are informed about the internal assessment. This regular assessment helps the students to know their strength, to think independently and to gain confidence. It also makes them aware of their weakness and make them plan accordingly. This adherence does not permit any reform in CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared by the Calendar Committee consisting of 4 teaching staff assisted by a typist and junior assistant before the commencement of the academic year and it is adhered strictly, throughout the academic year. Very rarely there may be a change, due to collector's order or natural calamities. Commencements of internal tests are notified in academic calendar. But semester examination dates are announced only by the affiliating university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://mdthinducollege.org/igac/201819/Course Outcome for new courses introduced in the Academic year 2019-2020.pdf](https://mdthinducollege.org/igac/201819/Course%20Outcome%20for%20new%20courses%20introduced%20in%20the%20Academic%20year%202019-2020.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1504	BSc	Chemistry	29	24	82.75

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://mdthinducollege.org/igac/201920/Result and Detail Interpretation of SSS 2.7.1.pdf](https://mdthinducollege.org/igac/201920/Result%20and%20Detail%20Interpretation%20of%20SSS%202.7.1.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Minor Projects	360	UGC	75000	30000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Entrepreneurs Life Crossroad, Thiru.P.Haripradhan, CEO, Susee Auto, President, Young Entrepreneur Network, Tirunelveli	IIC	25/09/2019
Back to Traditional Medicine - Source for Entrepreneurship, Thiru.S.Periyar Piththan, Owner, Anjarai Petti Shop, Veeravanallur, Tirunelveli	IIC	26/09/2019
Entrepreneurship as a Career Opportunity, Mr.S. HariKrishnan (Managing Partner) Tanishq/World Titan/Titan Eye Plus Nainar Complex, Tirunelveli Junction	IIC	27/09/2019
Business Idea Expo by Students Guest of Honour, Dr.S.Bulomine Regi, Assistant Professor of Commerce St.Mary's College (Autonomus) Thoothukudi	IIC	30/09/2019
Motivation behind Innovation Day Celebration, Dr.P.Velmani, Convenor - IIC	IIC	15/10/2019
Inputs of Business Plan, Mr.V.C.Shanker, Internship Activity Co-Ordinator	IIC	15/10/2019
Product Development Phases - Story Telling Dr.K.Viswasarojini Devi, Assistant Professor of Commerce Innovation Activity Co-Ordinator	IIC	08/01/2020
Motivational Talk to Apply for Summer Internship Mr.V.C.Shanker, HOD of	IIC	29/10/2019

Commerce, Internship Activity Co-Ordinator		
Motivational Talk to submit innovative product proposal idea by students Dr.A.S.Ganga Start up Activity Co-Ordinator Dr.C.Anitha, IPR Activity Co-Ordinator	IIC	13/12/2019
Field Visit To Makers Space Apple Cookware Lakshmi Metal Industries SIDCO Industrial Estate, Pettai, Tirunelveli.	IIC	09/01/2020
Sensitization For IIC Co-ordinators Dr. R. Ganapathi Raman Associate Professor, Department Of Physics, Convener IIC, Noorul Islam University, Nagercoil.	IIC	10/01/2020
Exposure Visit to Technology Transfer Centre Atal Tinkering Lab, The M.D.T.Hindu College Hr.Sec.School, Tirunelveli	IIC	17/02/2020
Demo Day - Mentorship Session for Student Entrepreneurs Sericulture and Industry Sectors Employment Opportunities in Silk Sector Mr.P.M.Pandi, Deputy Director (Insp.) Mr.T.Ganapathy Raman, Assistant Director (Insp.) Silk Mark Organisation of India,	IIC	19/02/2020
Indias Successful Startups and Innovative Ideas (Sponsored By Government of India Ministry of Human Resources Development Innovation Cell Mrs.S.Sathiyavalli, M.A, District Curator, Government Museum, Tirunelveli.	IIC	26/02/2020
Hands-on Training on 3D Embroidery Painting Mrs.S.Chellammal, Artisan, Fevicryl Expert Teacher Peditile), Bypass	IIC	26/02/2020

Art Craft Centre, Tirunelveli.		
Honey Extraction and Fumigation in the Honey Hive Mr.James, Honey Hive Designer, Extraction Trainer Nazereth, Tirunelveli	IIC	29/02/2020
Demo Day - Product Expo by Students All IIC Coordinators	IIC	08/10/2020
National Science Day Exhibition All IIC Coordinators	IIC	06/03/2020
Two-Day National workshop on Pure and Applied Mathematics	Department of Mathematics	24/09/2019
Mathematical Modelling' Associating meeting Dr. Rajeswari Seshadri, Professor of Mathematics, Pondicherry University	Department of Mathematics	08/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
University Rank VIII	M. Muthu Kowsalya	M. S. University	22/08/2019	B. Com Corporate Seceraterysip
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	17/06/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	4
Tamil	6
Economics	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
International	Commerce	7	2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce (SF) Book	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bi-domination in Graphs	N.Meena	Journal of Emerging Technologies and Innovative Research, Volume 6, Issue 6, 424-427, ISSN 2349-	2019	0	Assistant Professor, Department of Mathematics, The M.D.T. Hindu College, Pettai, Tirunelveli, Affiliated to Manonmaniam Sundaranar University, India	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	125	18	1	0
Presented papers	63	12	0	0
Resource persons	24	6	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Yoga Day	St. Johns Hr.sec school, Tirunelveli	7	65
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachhta Pakhwada, Tirup anikarisalkulam	NSS	(Plogging)	2	85
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Doctoral Committee Meeting	Dr.K.Murugan, Assistant Professor	Manonmaniam Sundaranar University Tirunelveli, Tamilnadu	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Research Facilities I nstrumentati on Lab	FT-IR Analysis	S.T.C College	09/07/2019	09/07/2019	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
University PG and Research Department of Mathematics	12/07/2019	To take up research projects in collaboration with the other research institutions in around Tirunelveli dist.	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1353300	1353300

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Auto Lib	Fully	2005	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	64270	2310970	133	41759	64403	2352729
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/05/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	164	100	0	15	0	16	33	100	0
Added	0	0	0	3	0	1	0	0	0
Total	164	100	0	18	0	17	33	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
565912	565912	1353300	1353300

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution provides for adequate availability of physical infrastructure for conduct of Academic, Sports and other Co-curricular activities. There is a systematic procedure for the purchase as well as maintenance of infrastructural facilities including all sorts of equipments. First the proposal is submitted and then it's evaluation is done by the college office. It must get the approval by the principal and then quotations are invited. After the approval of the management the required item is purchased and entered in the stock register. At the end of every academic year stock verification is done by the staff members assigned by the principal. HODs of the concerned departments and Lab in-charges look after the maintenance of their respective lab equipments and other facilities. Stock register and maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. The non-teaching staffs are also trained in maintenance of lab materials and equipments. Librarian and supporting staff in the central library regularly monitor the condition of the library stock maintain rare books, collection, issue and maintenance of the books. Library cards are issued to the students. Department library in some departments is maintained by the supporting staff of the concerned departments. Librarian is responsible to collect the required list of books based on updated syllabus from the concerned department HOD's at the beginning of every academic year. The finalized list of required books is duly approved and signed by the Principal and librarian monitors all the purchase. To ensure return of books, 'no dues' from the library is mandatory for students before appearing their exam. The proper account of visitors (students and staff) on daily basis is maintained. The Library rules for the students are placed in a handbook 2019-2020, Pages 57-59. The Physical Education, Health Education and Sports department and Director of Physical Education is very active and encourages students to participate in various sports activities, along with training and coordinating various sports in the college. Outdoor game facilities for Football, Volleyball, Basketball, Cricket, Tennis, Kho-Kho, Hand Ball, Hockey and indoor facilities Bask Ball, Batminton

court and Table Tennis board are available for students. Multipurpose Indoor stadium is available. Sixteen station multigynasium is to maintain physical fitness. Department of youth welfare encourages students in cultural activities. The equipments available for Parrai, thavil, Kumbam, Kavadi, Salangai, Kiluku, Murasu, Singi, Kolattam sticks, Drum, Western Costumes, Folk dance, Mime Costumes, Oyil Clothes, Audio system and two ladders are used by students with special interest. The equipments like air conditioners, UPS, generators, water motors, pumps, water purifiers and water coolers are also taken care of either by AMC or time to time inspection. Day to day maintenance ensured by the supporting staff. Fire extinguishers, CCTV cameras, LCD projectors have been installed at identified locations. The college website has maintained regularly by E-thoughtz, Chennai. Adequate in - house staff is employed to meticulously maintain hygiene and cleanliness on the campus so as to provide a congenial learning environment. The eco friendly campus is well maintained by eco-club students and a gardener. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure. College regulations are available in Hand Book Pages 26-32

https://mdthinducollege.org/igac/201819/procedure_4.4.2_2019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Secretary A.L.S Endowment Scholarship	9	36000
Financial Support from Other Sources			
a) National	BC MBC	211	344916
b)International	Single girl child UGC Scholarship - Swamy Vivekanada	1	334000

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Entrepreneurship programme on "How to Improve Successful Entrepreneurs	29/07/2019	120	Entrepreneur Guidance cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passedin the comp. exam	Number of studentsp placed

			activities		
2019	Awareness program on preparation for Entrance Test for IIT (Venpar Academy)	43	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
South India Bottling Company (P) Ltd, Gangaikondan	21	0	MS Chola Insurance Company	21	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	5	B.Sc	Computer Science (Regular)	M.S. University	M.Sc. Data Science- 1, M.Sc. Computer Science - 2 M.Sc Cyber security - 2
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Donor's Day	Regional	2411

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Fourth place	National	1	0	0	T.Adhavaram, II B.Sc. Physical Education

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- • Students are included as representatives in different forums like Women cell, Fine Arts Club, IIC and Department of Youth Welfare.
- Students are editorial board members in Students' science biannual magazine- Vignana Pookal.
- Willing Students are motivated to co-operative with Heads of various departments to assist in all the activities of the departments and college.
- They also organize various programmes in the campus, such as Welcome Parties for the Fresher's, Farewell Parties for the outgoing students, Teacher's Day, Women's Day, Pooja festival, Kalai Pongal competitions and Samathuva Pongal Vizha. Miss. G. Varsha II. M. Sc Physics was nominated as a student representative in the IQAC Steering Committee. A student from each class was nominated as a student representative in the IQAC student council. The function of the member is to collect the details of the student activities in their class.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of the college functions fruitfully with a high aim of being a supportive system of the objectives of the college. The MDT Hindu College Alumni Association was registered on September 2015 (Register No: 31/2014, Dated: 13.7.2014). The purpose of an alumni association is to render the spirit of loyalty to their alma mater. It bothers much about the well fare of the institution, to achieve the goals. It functions as a bridge between the alumni of the institution and the community. Alumni provide moral support to all the endeavors. Meritorious Alumni visit the Departments and motivate the students through Career Guidance Programmes as Resource Persons. The purpose of alumni of our esteemed institution helps and supports our learners continuously both financially and physically. It generously contribution of our alumni association in the academic performances, placement opportunities and enhancement of infrastructural facilities jointly with the contribution from the management. The alumni of the department of Physics have instituted a "Kalam Charity", through which the poo'r students of Physics are supported financially.

5.4.2 – No. of enrolled Alumni:

388

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

We are very proud to record the contribution of our Alumnus Thiru. R. Ramkumar (B.Sc Computer Science 1990-1993) to build a new conference hall. The amount whole heartedly donated by him during the academic year 2019-2020 is listed as below. 9.12.2019 4,00,000 19.12.2019 4,00,000 23.1.2020 4,00,000 26.2.2020 4,00,000 11.3.2020 4,00,000 30.3.2020 4,00,000 Total 24,00,000/- (Twenty Four Lakhs) We are also happy to record the financial support from department of Physics Alumni during the academic year 2019-2020. Kalam Charity - Rs.12,000 PG Physics Scholarship -Rs.1,800 Alumni Batch (1967-1970) -Rs.30,000 General body meeting was conducted on 29.08.2019 19 Alumni of Physics, 1967-1970 batch arranged get together with present department staff members. They shared their memories and discussed further development activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Quality Assurance Cell: The Internal Quality Assurance cell, from its establishment, is a unit of high level autonomy. It is an independent unit but not autocratic and it has a Steering Committee which consists members from the Management, Teaching Staff, Administrative Staff, Alumni and Local society. This Committee meets once in three months and discusses important progressive plans and actions. In the same way, the responsibilities and work load have not been accumulated within the unit itself. The IQAC has setup a committee consisting of members from all departments and the responsibility has been well shared among all the staff. The quality improvement plans designed by the steering committee of IQAC are informed to the Heads of the departments and the possible ways to implement them are discussed. The plans are in turn informed to the staff members by the concerned Heads. The plans are effectively and meticulously carried out in the departments by the staff members. The Sub Committee member of the department functions as the bridge between the faculty and the IQAC. Even the work of the documentation and preparation of IQAC reports is shared by the faculty members. **Various Committees and Forums:** The college management decentralises all academic, administrative and extra-curricular activities by constituting various committees with specific objectives to achieve the vision of the college. In decision-making process every members of the committees are given complete freedom to express their views/suggestions and that are considered for the improvement of the college. The coordinators of NSS, NCC, YRC, Women Grievance and Redress Cell, Eco club, Hindu College Outreach Programme, Department of Youth Welfare, Discipline Committee, UGC schemes and Placement Cell are highly empowered to lead their units.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is designed by the affiliating University
Teaching and Learning	Teaching with ICT aids are implemented

	in all departments. Teachers use LCD Projectors and online resources using smart boards. Students are encouraged to use internet to get online learning resources. In all departments students are encouraged to participate the inter collegiate competitions organized by various colleges.
Examination and Evaluation	The institution follows the evaluation norms prescribed by the affiliating university. Apart from that class tests are conducted.
Research and Development	Five departments are recognized research centers and 42 teachers are recognized research guides
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure /Instrumentation Well equipped and fully automated library serves the need of the students. Elibrary helps the students to get online learning resources. Apart from that department libraries function to equip PG students and research scholars. The college has all sorts of ICT facilities. The students enjoy wellfurnished, spacious and airy classrooms. Infrastructure : Two indoor Stadiums ? ? Instrumentation: FIST Sponsored Physics Lab
Admission of Students	.Admissions are made as per state government norms and transparency is maintained

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college has Bio metric attendance for teaching and nonteaching staff. The college campus has equipped with CCTV Cameras at some places of need. Some official communications are carried via email and WhatsApp group All books in the library are bar coded. Some rare and old books are digitized. Payments of staff salary to interns electronically. Government epayslip is used by the faculty members to initiate paperless office
Finance and Accounts	The college uses special software for transparent functioning of Finance and Accounts department of the college and it is maintained by the Kaneni Soft Tech Pvt Ltd at Chennai. This helps to increase the efficiency. The college conducts regular audit of annual books of accounts. The administrative office

	keeps all financial records separately as per the events and transactions made for.
Student Admission and Support	Students can download application form from college website All received applications are maintained as department wise data base, scrutinized and finally merit lists are prepared as per the government norms. The eligible scholarship amounts to the students are credited to their accounts and the college has helped to link the student's mobile number with their aadhar number. Computerized receipts are given to the students for their fees payment Ebooks are maintained in library to support for research scholars
Examination	Students internal marks and attendance are communicated to the university through Exampro portal provided by the university. Students are paying the examination fees to the university through the online portal of the university. Students are receiving their result are published online and the same are sent to the students as SMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	1	Canara Bank Portal Workshop, New Delhi	UGC	21988
2019	1	Student Induction Program, Coimbatore	UGC	3082
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2019	Scholarly Publication of Research Articles in Peer Reviewed Journals		09/10/2019	09/10/2019	60	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	08/11/2019	30/11/2019	23

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Special PF, Family Benefit Fund, Health Insurance, ACPF	GPF, Special PF, Family Benefit Fund, Health Insurance, ACPF	Scholarships (SC/ST, BC, MBC/DNC, Indira Gandhi Single girl Child - UGC Scheme, Swami Vivekananda single girl child - UGC Scheme Merit, Beedi, Uzhavar, EVR Nagammaiyar Memorial, Tamil Medium students Stipend)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Management conducts internal auditing for Management funds regularly every year. For government funds auditing is conducted by the office of Audit General and office of Regional Joint Director of Collegiate Education periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Endowment Scholarship Prizes	41872	MERIT

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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Joint Directorate of Collegiate Education , Tirunelveli. Accounts General office, Chennai.	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Salary to temporary non- teaching staff 2. Contribution to the general maintenance

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

BCA lab was established on 6.3.2018 MHRD's Institution Innovation Council established on 11 September 2019 Established NPTEL local chapter Initiated National Academic Depository to students (Initiated by UGC)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Bridge Course for Fresher's	17/06/2019	17/06/2019	20/06/2019	700

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Introduction to	10/07/2019	11/07/2019	60	0

women cell and Health and Hygiene				
Human Trafficking	20/12/2019	21/12/2019	106	0
National girl child day celebration	23/01/2020	24/01/2020	93	0
Women Security and Kavalan SOS App Installation	13/12/2019	14/12/2019	100	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Bio Mass Energy Resources -5 Kilo Watt

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	13	31/07/2019	1	Dental screening camp	Dental hygiene procedures	250
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Teaching Staff	17/06/2019	All teaching staff should put fingerprint attendance and sign in attendance register morning before 10AM and put fingerprint attendance evening after 4PM. Staff should remain on duty during college working hours 10AM to 4PM. If any staffs want to leave the campus in between, in case of emergency they must get

permission from the principal. Be in their respective classes on time. For morning first hour class, they must be in the class for prayer. Attendance of the students should be recorded by staff in every class. Complete the syllabus in time. Submit question paper and internal marks in time as per the circular from the principal. Submit work done report to the IQAC every semester as per the given format. Record all the details of the mentees allotted in Students Improvement Scheme booklet. Develop and maintain good relationships with Management, Principal, Colleagues, Students, Parents and other Stakeholders. Engage and provide positive guidance to the students. Show no partiality to any segment / individual student Take responsibility for maintaining the quality of their professional practice. Maintain professional ethics inside and outside the college. Maintain standards in relation to teaching and learning, class room management, monitoring, assessment and reporting. Keep their professional knowledge and skills updated throughout their teaching career. Support and collaborate with higher authorities to take additional in charge of Extra, CoCurricular and IQAC related activities for the betterment of the college. Get permission from the Secretary through Principal to apply for Refresher

		<p>Course, Orientation Course, Online Course etc. Before applying any course staff must ensure that this will not affect the regular academic duty. Dress in a manner that is appropriate for an academic environment Submit leave letter on previous day for planned work, RH or OD.</p> <p>Information through mobile or mail to the Principal is accepted only in case of emergency. Not more than 50 of the staff members in a department will be permitted to avail OD/RH/CL on a specific day. CL/OD combined with holidays should not exceed 10 days. Reporting to duty on the reopening day/last working day in a semester is mandatory. Should follow the rules and regulations of the college as prevalent from time to time.</p>
<p>Code of conduct for Principal</p>	<p>17/06/2019</p>	<p>The principal should monitor all the academic programmes and general administration of the college to ensure overall effectiveness. Has authority to take necessary actions as and when required to maintain discipline. Should report all the activities to the management authorities.</p> <p>Should ensure that directions issued by the management are strictly compiled and implemented.</p> <p>Should form various college level committees which are necessary for the development of the college. Should ensure plans of the academic and other programmes are duly processed and implemented through relevant committees and its members. Should convene</p>

		meetings of staff council or various committees as and when required. Should encourage staff members to update their knowledge by attending seminars/workshops/conferences Should encourage staff members to publish standard research articles, apply for major/minor research projects, seminar/workshop/conference etc. Provide leadership, direction and coordination within the college. Code of Conduct for College Development Committee
Code of conduct for HOD	17/06/2019	All HODs should assist the principal to prepare admission list during vacation every year. Should conduct staff meeting in their respective department for workload allotment and submit time table at the end of previous semester for the every forthcoming semester. Responsible for respective lab equipments purchase by getting proper permission and quotation. Responsible for proper maintenance of stock and other records. Should arrange the meetings of the staff often for the academic and administrative discussion. Should be responsible for academic planning and implementation of academic policies approved by the principal. Submit the enquired records to the IQAC of the college.
Code of conduct for Non Teaching Staff	17/06/2019	All nonteaching staff should put fingerprint attendance and sign in attendance register morning before 9.30AM and put fingerprint attendance evening after 5.15PM. Staff should

remain on duty during college working hours 9.30AM to 5.15PM. If any staff want to leave the campus in between, in case of emergency they must get permission from the principal. Staff working in administrative section should carry out their duties as instructed by the authorities. Staff working in labs should keep the labs clean, assist the teaching staff and HOD whenever necessary . In case of any disciplinary problems with any student in the lab session, it should be brought to the notice of the staff immediately. Direct dealing of any issues, without the knowledge of the staff incharge/HOD is to be avoided. Any loss or damage to any article in the lab should be informed to the Head / Incharge immediately. A register should be maintained with regard to the damage caused. As per the direction of the HOD, the amount shall be collected through college office for articles damaged by the students by the respective lab incharge. All the staff should actively assist in the programmes and functions organized by the department and college. The staff dresses in a manner that is appropriate for an academic environment.

Code of conduct for IQAC Coordinator

17/06/2019

Effective implementation of quality policies and plans Developing quality culture in the institution Acting as a nodal point of the institution for coordinating quality

related activities
 Development and application of quality parameters for various academic and extracurricular activities Arrangement for feedback response from Students, Faculties, Parents and other stakeholders.
 Documentation of the various programmes/activities leading to quality improvement. To do student services to promote overall development of the student support system. Coordinate, prepare and send AQAR in time. Update NAAC rules.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International yoga day	21/06/2019	21/06/2019	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic -Free campus
2. More number of saplings were planted
3. E-Waste management contract signed

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

VIGNANA POOKKAL Good Writing skill is an Art, which comes handy only to those who is good at reading, grasping the content, reasoning ability, memory power, etc. Thus, in order to inculcate these skills Vignana Pookal - Students' Science Magazine was instituted since March 2010. The first Issue of Vignana Pookal was released on 02.03.2010 by Mr.A.L.Subramanian (Honorable Secretary - College Committee, Ex M.L.A MAYOR-Tirunelveli Corporation.). Mr. Sudhakar (Editor - THE HINDU News Paper) received the first copy. This is a biannual (one Volume per semester) and bilingual (Tamil and English) magazine. Students are the sole Contributors Editors and the Faculty members are the guiding force. This Magazine attempts to create awareness about the day to day science and technological innovations to everyone and focuses the issues and possible solutions related to Nature and Environment. The Cover Page Photo for the Magazine depicts the creativity of the students. Every page of the magazine consists of a footer message, of one particular collection of information. For example, the footer message of October 2019 (Volume 21) is a collection of various forms of water reservoir. The theme of that issue is energy resources. Latest Volume is 22 (March 2020). The cost of a magazine is only Rs.5. Our college management supports financially to bring this Magazine regularly. All the Volumes are available in our college website. The direct link is <https://www.mdthinducollege.org/vignanapookal.html> SELF DESIGNED CARRIER

ORIENTED COURSES In the academic year 2019-20, IQAC has organized two Self designed free Career oriented courses namely Way to Success for the students of second UG and first UG programmes and Science of Empowering Youth with Values Confidence for the students of first UG programmes. The main aim of both the courses is how the students nurture and enlighten themselves during college days to meet the challenges of today and to create awareness to face this competitive world. Both are No fee - No remuneration courses. "WAY TO SUCCESS" Five meritorious students from II UG and three from I UG of all programmes were selected to do this course. Fourteen sessions (2hrs /session) were conducted by our staff members on various topics as per the detail below. Groom with Quality Profile 2.8.2019 Career Opportunities and their Prerequisites I 16.8.2019 Career Opportunities and their Prerequisites II 23.8.2019 Group Discussion 6.9.2019 Group Discussion 13.9.2019 Digital Learning - A paradigm Shift in Education 20.9.2019 Divisibility Test - Number Theory 27.9.2019 Averages - Number Theory 24.1.2020 Preparation of Resume 31.1.2020 Enhance your Mental Health 7.2.2020 Motivation to prepare for Competitive Examination 14.2.2020 Preparation for Interview 21.2.2020 Importance of Group Discussion 28.2.2020 Effective way of preparing resume/CV/Bio-Data 13.3.2020 Staff members voluntarily taken classes for the uplift of the poor but enthusiastic students.

SCIENCE OF EMPOWERING YOUTH WITH VALUES CONFIDENCE This course was conducted by IQAC in collaboration with International Society for Krishna Consciousness (ISKON), Youth Forum of Tirunelveli. Five meritorious students from I UG of all programmes were selected to do this course. Six sessions (2hrs /session) were conducted by the ISCKON faculties on various topics as per the detail below. Yoga for Modern Mind 08.08.2019 Power of Habits 29.08.2019 Values of Life 05.09.2019 Stress Management/ Time management 12.09.2019 Mantra Meditation 19.09.2019 Making our lives Meaningful 10.10.2019

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.mdthinducollege.org/iqac/201819/Two_Best_Practices_\(19-20\)_7.2.1.pdf](https://www.mdthinducollege.org/iqac/201819/Two_Best_Practices_(19-20)_7.2.1.pdf)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Department of Youth Welfare Our college aims at multi-personality development of the students as it makes them to excel not only in academic endeavors but also in other extracurricular activities. Department of youth welfare is functioning with a high goal of elevating students inherent and innovative talents. One of the departments special features is its reputed Cultural Team, with students from various sections having individual talents. In first year itself, talented students are identified, and they were quite interested in joining the team. The department encourages the students to participate in much awareness programmes on social issues and personality development. Cultural team has won awards and prizes wherever it performs. Folk Orchestra and Folk Dance are the specialty of our team. They won several overall championship prizes throughout Tamil Nadu. The management magnanimously grants financial assistance of Rs.10,000/. per year to encourage the students. The remaining expenditure has been met out by the students by winning cash prizes. Also some fund has been generated through giving musical instrument for rent to other institutions. The equipments available for cultural practice are Parai, Thavil, Kumbam, Kavadi, Salangai, Kilukku, Murasu, Singi, Kolattam Sticks Drum, Western Costumes, Folk Costumes, Mime Costumes, Oyil Cloths, Orchestra System And Ladders. The cultural team has its own contribution to the development of the society. They often give guest programmes to the public especially awareness program. We are very proud to record that our cultural team performed a folk

dance in the event of Kalaigar TV Nellai program at FX Engineering College, Tirunelveli. And that was telecasted on TV also. The organizing authorities appreciated our students talents. You Tube link: <https://youtu.be/eOEPK4Ab3y8>.
Academic year - 2019-20 Number of competitions participated - 20 Number of prizes got - 20

Provide the weblink of the institution

[https://www.mdthinducollege.org/iqac/201819/Institutional_Distinctiveness\(19-20\)_7.3.1.pdf](https://www.mdthinducollege.org/iqac/201819/Institutional_Distinctiveness(19-20)_7.3.1.pdf)

8.Future Plans of Actions for Next Academic Year

1. Conduct more number of Faculty Development Programmes and Students Skill Development Programmes. 2. To organize more number of Seminars and Workshops. 3. Motivating the Teaching Staff to avail more number of Minor and Major Research projects from various funding agencies. 4. Conduct Annual Academic Audit. 5. Conduct Green Audit (Environmental Audit) 6. Strengthens the Alumni Association its contribution. 7. To encourage the staff members to publish Books, E-Content Management System, Web of Science (WOS) and h index Journals. 8. To motivate more number of students to do MOOCs. 9. To sign more number of MOUs and Collaborations. 10. Introduce free skill program by all departments to the students. 11. Introduce common skill developed program such as competitive awareness training, Women Empowerment, design thinking. 12. Strengthen department association activities (in addition to association meeting, organize intra departmental competitions, plan for best practices) 13. Creation of college blog to shows students talents (we may post drawings, art work, poem etc) 14. Organize science exhibition and product exhibition. 15. Encourage student to do internship or project holidays. 16. Creation of YouTube channel by college to present the staff and students view. 17. Digitization of rare old books. 18. To fulfill the recommendations of NAAC Peer Team.